

8 WASTES - DESCRIPTION

Transportation

- Moving items or people between processes unnecessarily
- Multiple hand-offs
- Multiple drop-offs
- Truck drives back to dispatch point to find out next job

Inventory

- Generating material that does not add value
- 'Just-in-case' supplies at each station

Motion

- Moving items or people between processes

Unutilized talent

- Not utilizing or placing wrong talent at wrong place

Defects

- Repeating or correcting a process
- Any defects or failures
- Data entry errors

Over Processing

- Producing material to a higher level than is required by the customer
- Re-entering data
- Unnecessary quality inspections
- Excessive reports

Waiting

- Waiting for information
- Waiting for approvals
- System downtime

Over production

- Producing more, sooner, or faster than the next step needs



Waste is so often in front of us that we don't always see it.